
TRAUMA

RESPONSIBLE FOR REVIEW:	BOARD OF TRUSTEES
DEPARTMENT RESPONSIBLE:	SLT / GUIDANCE
DATE LAST REVIEWED:	OCTOBER 2016
NEXT REVIEW DATE:	OCTOBER 2017

The College has a management plan which is reviewed annually to deal with all trauma situations. Trauma includes sudden death e.g. suicide, murder or fatal accident of either a staff member, student or any visitor to the college site.

1. In the event of a crisis, a trauma team will be established within the school with the responsibility of implementing the trauma response plan. Where needed a liaison will be established between the School Trauma team and if required a Ministry of Education Trauma Response team.
2. The trauma team will ensure that all staff are aware of the trauma procedures and strategies, and how these will involve and affect them.
3. The Board Chair, Principal or delegated Deputy Principal with the responsibility, will be the only persons to liaise with the media.
4. Sensitivity to cultural values/protocols will be acknowledged and where possible adopted.
5. Trauma procedures will be reviewed following each crisis.

In the event of a student or staff members' death by suicide, the College will follow MOE trauma procedures with respect to suicide including:

- The death is acknowledged but suicide not mentioned.
- No details of the suicide are given to staff or students e.g. 'James died tragically last night'.
- There are to be no school based memorial services unless school is closed (this is an MOE requirement).

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Signature

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Date