
REPORTING TO THE BOT POLICY

RESPONSIBLE FOR REVIEW: Board of Trustees

DEPARTMENT RESPONSIBLE: Principal

DATE LAST REVIEWED: August 2016

NEXT REVIEW: August 2019

To support the Board in its strategic decision making and risk management the Principal reports to the Board in a succinctly and timely manner. The Principal will:

1. On a regular basis present written reports to Board meetings in accordance with the Boards strategic / annual plan, N.A.G.'s (National Administration Guidelines) and will inform on any real or potential issues.
2. Notify the Board of significant trends, issues arising from Board decisions and policy matters and / or changes in the basic assumptions in relation to the Board's strategic goals and recommend subsequent changes in Board policies and decisions.
3. Report on any non-compliance of a Board policy.
4. Report on any matter requested by the Board and within the specified timeframe.

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Signature (BOT Chairperson)

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Date Ratified