
DISCIPLINE POLICY

RESPONSIBLE FOR REVIEW:	Board of Trustees
DEPARTMENT RESPONSIBLE:	Senior Leadership Team
DATE LAST REVIEWED:	March 2017
NEXT REVIEW:	March 2020

The intent of all college discipline is the maintenance of high standards of behaviour for college personnel in order to foster self-responsibility and grow maturity within the context of the law of New Zealand. College personnel is defined as (but not limited to) students, staff, volunteers and office holders.

1. Behaviours as outlined in the College's 'Culture of Learning' framework are unpinned by Restorative Practices. There will be consequences as outlined in the Culture of Learning for not meeting the established basic expectations. In addition, the following behaviours are expressly controlled as follows:
2. The use of or possession of non-prescription illegal drugs and substances deemed hazardous to health, including synthetic substances as they place college personnel at risk of impairment. Such is explicitly prohibited and detection will be immediately reported to senior management who in the case of students, will contact parents / caregivers / the police and ensure appropriate action is followed. In a case of employees, Employment Agreement conditions will be followed.
3. Information Services and the Internet provide essential business and teachings resources but if any college personnel are found accessing, processing or sending objectionable material appropriate disciplinary procedures will be taken.
4. The staff have the right, subject to a students' consent, to ask students to empty their pockets / bags. The staff must at all times follow established guidelines and contact family / caregivers / police if the student refuses to submit to the request.
5. The college will only accept responsibility for student property that has been confiscated or requested to be held by the college.
6. Students are required to wear the regulation school uniform when identified as being at / or representing the school.
7. The college will record all student attendance and investigate all truancy. The help of appropriate outside agency assistance will be sought in the event of ongoing truancy.

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Signature (BOT Chairperson)

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Date Ratified