

OTUMOETAI COLLEGE**YEAR 12 TOURISM
NCEA LEVEL 2****NEW ZEALAND CERT. IN TOURISM LEVEL 2
2017****COURSE OF STUDY AND ASSESSMENT PROGRAMME****New Zealand Certificate in Tourism**

In Year 12 the students will complete the first 27 credits of the Certificate and the remaining credits can be earned in Year 13. This is a nationally recognized qualification in the industry with the added benefit that the Unit Standard credits are also eligible for Level 2 NCEA.

Fieldwork is an integral part of the Tourism course and this year students will be given the opportunity to both collect information on a tourism business that may form the basis of their assessment on the Business of Tourism and to explore career pathways in the tourism industry.

COURSE REQUIREMENTS AND OVERVIEW

Unit Standards are assessed as **C** (Complete) or **NYC** (Not Yet Complete). Every part of a Unit Standard Assessment must be completed accurately before the standard is awarded. Students will not be given assessments to complete until all of the class work has been completed.

UNIT STANDARD	LEVEL	CREDIT VALUE	DESCRIPTION
23761v1	2	3	Read and comprehend work-related documents in English for a tourism workplace
24729v2	2	4	Demonstrate knowledge of world tourism destinations
24732v1	2	3	Demonstrate knowledge of tourist characteristics and needs
24731v2	2	4	Demonstrate knowledge of destination NZ
24730v1	2	4	Demonstrate knowledge of the business of tourism
24726v1	2	3	Demonstrate knowledge of the social and cultural impacts of tourism
24727v1	2	3	Demonstrate and compare impacts of tourism in the physical environment
24728v1	2	3	Demonstrate knowledge of the work roles in tourism

Total Credits 27

ASSESSMENT POLICIES

1. ASSESSMENT OPPORTUNITIES

Students are expected to complete assessment activities **on or before the date they are due**.

NZQA Rules and Procedures do not require that the school accept late work. For assessment tasks in Tourism, students will be given **one** opportunity to be assessed against an Achievement Standard.

Students who fail to achieve an internally assessed standard may be given an opportunity to resubmit their work. A resubmission opportunity may only be offered where a teacher judges that a mistake has been made by the student, **which the student should be capable of discovering and correcting him/herself**.

2. COMPASSIONATE CONSIDERATION

Compassionate consideration will only apply to external assessments and will depend on evidence available from other work related to the same learning outcomes.

3. WORK DEADLINES AND LATENESS

All work must be handed in **before the end of the school day** on the date set. **Work must be personally delivered** to the teacher concerned. Work is not to be placed in teacher's pigeonhole or left on the teacher's desk. All internal assessments must be completed by the due day, unless **prior approval** has been obtained from the Tourism teacher. Assessment tasks handed in late, without prior approval, will not be accepted for marking. Students who fail to submit work for assessment will be recorded as "not submitted" and can expect to receive a "Not Achieved" for that standard. Students entered in a Social Science course are entered in all standards being assessed as part of that course, unless they negotiate **at the beginning of the year** to be removed from particular standards. Students will need written parental permission to be removed from any standard.

4. APPEALS

Appeals against grades awarded should be made following the procedure outlined in the school policy on appeals.

5. STORAGE OF STUDENT WORK

Student assessment material will be retained by the department until such time as it is no longer required for moderation purposes.

6. AUTHENTICITY

Except where specified for some group tasks, all work is to be your own work. Some tasks may require a signed statement of authentication from students.

7. MARKING & MODERATION

Students' work will be marked by their subject teacher using Service IQ assessment schedules. Moderation will take place to ensure consistency across classes. Upon the work being returned, students will be asked to check their marking to allow for any queries to be addressed.