

<p><b>OTUMOETAI COLLEGE</b></p> <p><b>YEAR 13 GEOGRAPHY</b></p> <p><b>NCEA LEVEL 3</b></p> <p><b>2011</b></p>
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**INTRODUCTION**

The aim of Geography is to help you develop an understanding of the environment as the home of people. It seeks to interpret the world and how it changes over time – past, present, and future.

It explores the relationships and connections between people and both natural and cultural environments.

Geography investigates the ways in which features are arranged on the earth’s surface. It describes and explains the patterns and processes that create them.

The world is a fascinating place. Learn to appreciate it. Learn to understand it. Learn Geography!!

**COURSE OF STUDY AND ASSESSMENT PROGRAMME**

In Geography this year you will be working towards gaining Level Three credits for the National Certificate of Educational Achievement.

The work you do throughout the year will be assessed in two different ways:

- Internal assessment - assignments and activities carried out throughout the year
- External assessment – a set of NCEA exams sat at the end of the year.

The Year 13 Geography programme is assessed against seven achievement standards. Each has a credit weighting. When you gain credit for an achievement standard the credits contribute towards your NCEA. You can also gain different grades for each achievement standard: **Credit, Merit, Excellence**. The grade you achieve is determined by the quality of your work as measured against national standards.

Outlined below are the Level Three Geography achievement standards, the credit weighting of each and how they are assessed.

<b>Number</b>	<b>Title</b>	<b>Credits</b>	<b>Assessment Mode</b>
AS 90701	Analyse natural processes in the context of a geographic environment	4	External
AS 90702	Analyse a cultural process	4	External
AS 90703	Explain the contribution of geography to planning and decision making processes	3	Internal
AS 90704	Select and apply skills and ideas in a geographic context	4	External
AS 90705	Carry out geographic research with consultation	3	Internal
AS 90706	Analyse a contemporary geographic issue and evaluate courses of action	3	Internal
AS 90707	Analyse a geographic topic at a global scale	3	Internal

## ASSESSMENT POLICIES

### 1. ASSESSMENT OPPORTUNITIES

Students are expected to complete assessment activities on or before the date they are due. NZQA Rules and Procedures do not require that the school accept late work. For assessment tasks in Geography, students will be given one opportunity to be assessed against an achievement standard.

Students who fail to achieve an internally assessed standard may be given an opportunity to resubmit their work. A resubmission opportunity may only be offered where a teacher judges that a mistake has been made by the student, which the student should be capable of discovering and correcting themselves.

### 2. COMPASSIONATE CONSIDERATION

Compassionate consideration will only apply to external assessments and will depend on evidence available from other work related to the same learning outcomes.

### 3. WORK DEADLINES AND LATENESS

All work must be handed in before the end of the school day on the date set. Work must be personally delivered to the teacher concerned. Work is not to be placed in teacher's pigeonhole or left on the teacher's desk.

All internal assessment must be completed by the due day unless prior approval has been obtained from your Geography teacher. Assessment tasks handed in late, without prior approval, will not be accepted for marking. Students who fail to submit work for assessment will be recorded as "not submitted" and can expect to receive a "not achieved" for that standard.

Students entered in a Social Science course are entered in all standards being assessed as part of that course unless they negotiate to be removed from particular standards. Students will need written parental permission to be removed from any standard.

### 4. APPEALS

Appeals against grades awarded should be made following the procedure outlined in the school policy on appeals. Students wishing to appeal a grade must do so within 48 hours of receiving notification of their assessed grade.

### 5. STORAGE OF STUDENT WORK

The Social Science department will retain student assessment material until such time as it is no longer required for moderation purposes.

### 6. AUTHENTICITY

Except where specified for some group tasks, all work is to be your own work. Assessment tasks will require a signed statement of authentication from students.

### 7. MARKING & MODERATION

Student's work will be marked by their subject teacher following NCEA assessment schedules. For marking consistency, some assessment tasks may be marked by the same teacher for all classes, or two or more teachers may be each given a different section of the assessment to mark for all students. Moderation will take place at the beginning and end of marking to ensure consistency between classes.

## RESOURCES & TEXTS

Texts will be loaned to students but remain the property of the Social Science Department. Lost materials will be replaced by the student responsible at his/her own cost.

## FIELD WORK

Fieldwork is an integral part of the Geography Course. You will be informed of costs closer to the time of the trip once they have been finalised. Every effort will be made to keep these to a minimum.

...**AND FINALLY** the staff of the Geography Department are here to help you enjoy and make the most of your learning opportunities. **If in doubt, please ask!** Have a good Year!